



**PUBLIC
WORKS**

July 1, 2026

Subject: Notice of Amended Ordinance and Automatic Enrollment Requirements for Solid Waste Collection Services

Dear Solid Waste Generator,

The City of Burbank is responsible for ensuring compliance with Senate Bill (SB) 1383, which requires businesses, multi-family properties, and residents to subscribe to garbage, recycling, and organics collection services unless they have a City-approved waiver. To support implementation of SB 1383, the City has amended Title 4, Chapter 2 of the Burbank Municipal Code to authorize automatic enrollment for generators that do not establish these services within the specified timeframe.

This letter serves as formal notice that the business or multi-family property you own or manage is **out of compliance with SB 1383**. You must subscribe to the appropriate service levels **within 15 days of the date of this letter**.

If service is not initiated within that timeframe, your Authorized Collector will automatically enroll your property in the required services. You will be responsible for all applicable fees and charges.

State regulations require enforcement action, including Notices of Violation and citations, for non-compliant generators without an approved waiver. Generators may contact the City to inquire about eligibility, requirements, and applicable fees for a de minimis or physical space waiver or self-haul registration. Eligibility will be confirmed prior to submission of a completed application. To avoid automatic enrollment, a completed application must be submitted within fifteen (15) days of the date of this letter.

For questions or assistance, please contact the Burbank Recycle Center at (818) 238-3900 or zerowaste@burbankca.gov.

Sincerely,

John Molinar
Assistant Public Works Director – Streets and Waste Management
City of Burbank